MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

January 25,2022—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Penko called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

All present

* **Approval of Agenda**

A motion to approve the agenda was made by Trustee McConnell, seconded by Trustee Klein. Motion carried 5/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion was made to approve the Consent Calendar by Trustee Klein, seconded by Trustee McConnell. Motion carried 5/0.

* **Action Item**

1. General Manager Employment Agreement Amendment

Pursuant to Government Code Section 54593(c)(3), it will be orally reported what the proposed amendment includes before a motion is made to approve the amendment.

A motion to approve the General Manager Employment Agreement to be retroactive November 1st., was made by Trustee Seymour, seconded by Trustee Klein. Motion carried 5/0.

2. Burial Pricing

Recommendation: To approve a 5% increase to all burial pricing for MVCD.

A motion to research pricing and place this on next month’s agenda was made by Trustee Wolter, seconded by Trustee Klein. Motion carried 5/0.

3. Decoration Policy

Recommendation: To approve an addendum to our existing policy. Addendum to include:

Every plot to contain no more than five flower cups, and ALL decorations will be removed and discarded the first Wednesday of every month.

I motion was made to redraft and place on next month’s agenda. Trustee Seymour, seconded by Trustee McConnell. Motion carried 5/0.

4. Election of Officers

Recommendation: For the Board of the Murrieta Valley Cemetery District to discuss

and vote for a new Board Chair and Vice Chair for the calendar year 2022.

The Board elected Trustee Klein to be Chair and Trustee McConnell to be Vice-Chair unanimously.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**
* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date:**

The next Board meeting will beFebruary 22, 2022, at 2:00pm

* **Adjournment**

With no further business to attend to, Chair Penko adjourned meeting at 3:29pm.

Respectfully submitted

Debra Ross (District Admin)

Marc Baker (District Manager)