



# Murrieta Valley Cemetery District

## Board of Trustees – Regular Meeting Agenda

**Location:** District Office – Laurel Cemetery  
42800 Ivy Street, Murrieta, CA 92562  
951.677.4223

**Date:** April 7, 2026  
**Time:** 1:00 PM  
[www.murrietacemetery.org](http://www.murrietacemetery.org)

### A. Call to Order

### B. Pledge of Allegiance

### C. Roll Call

Chair Barton, Vice Chair Pham, Trustee McConnell, Trustee Penko, GM Sauer

### D. Approval of Agenda

### E. Public Comments - Time Limit: 3 minutes per speaker.

Members of the public may address the Board regarding items not listed on the agenda but within the subject matter jurisdiction of the Board.

Speakers may also address agenda items at the time they are discussed.

### F. Consent Calendar

1. Accept Minutes
2. Approve Disbursements
3. Receive and File Financial Statements

### G. Discussion Items

1. Zoom meeting with Brian Hughes
2. CPR/First Aid training recap
3. Colony Veteran Breakfast recap
4. Bank and ADM-3 signature updates
5. Form 700 electronic filing update
6. Plan for General Manager vacation



7. Every 15 Minutes participation
8. Publicly Available Pay Scale – Draft Review
9. Board Staffing
10. LAFCO candidate recommendation
11. ICCFA conference
12. Cemetery use plan
13. Memorial Day plan

## **H. General Manager’s Reports**

1. Financial Recap
2. Clarification of previously reported attempted bank fraud
3. February Interment Activity
4. GSRMA RMAP Information
5. 2026 CARB Reporting – Completed
6. Gov Compensation In CA report - Completed
7. Land Acquisition Fund Update

## **I. Action Items**

1. Policy for MVCD Employee Stipend for Community Outreach Event Attendance
2. Resolution for Budgetary Freeze for Remainder of Current Fiscal Year

## **J. Trustee Reports**

## **K. Closed Session**

1. **Public Employee Performance Evaluation**  
Pursuant to Government Code Section 54957  
Job Title: General Manager

## **L. Future Agenda Items**

## **M. Next Regular Meeting**      MAY 12, 2026

## **N. Adjournment**

## **Important Notices**

### **Americans with Disabilities Act (ADA) Compliance**

In compliance with ADA Title II (28 CFR 35.102–35.104), if you require special assistance to



participate in this meeting, please contact the District Manager at (951) 677-4223 at least 48 hours prior to the meeting when possible.

### **Public Records Availability**

The agenda and select related documents are available online at: [www.murrietacemetery.org](http://www.murrietacemetery.org), and all documentation is available for review at the District Office, 42800 Ivy Street, Murrieta, CA 92562 Monday through Friday 8:00AM to 4:00PM

### **Certification**

I, Michael Sauer, General Manager of the Murrieta Valley Cemetery District, hereby certify that a copy of this agenda was posted on April 3, 2026, at 4:00 PM at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

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**Michael Sauer**  
General Manager