

MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

Phone: 951.677.4223
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www.murrietacemetery.org/

MINUTES

SPECIAL MEETING OF THE BOARD OF TRUSTEES

January 16, 2024 at 2:00pm

District Office: 42800 Ivy Street

- **Call to Order-** *Chair Penko called meeting to order at 2:03 PM*
- **Pledge of Allegiance - Complete**
- **Roll Call**
Chair McConnell, Trustee Penko, Trustee Busch, Trustee Mejares, Trustee Klein, District Manager Sauer, Office Manager Richi
All present.
- **Approval of Agenda-** *A motion to approve the agenda was made by Trustee Busch, seconded by Vice Chair Mejares. Motion Carried 5/0.*
- **Action Items**
 1. **General Manager to source human resource consultant company**
A motion by Trustee McConnell was made not to take action and to revisit action item next scheduled meeting on January 23rd, 2024.
Entered into closed session at 2:25 PM
- **Closed Session(s)**
 1. **Personnel Matters - Public Employee Discipline/Dismissal/Release**
Pursuant to Government Code Section 54957 Job Title: Groundskeepers
Out of closed session at 3:44 PM
- **Announcements**
- **Next Meeting Date:** January 23rd at 2:00PM
- **Adjournment**
With no further business to attend to Chair Penko adjourned the meeting at 03:45 pm

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:

8:00 a.m. – 4:00 p.m. – Monday through Friday.

Agenda items are also available online at www.murrietacemetery.org

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Thursday, January 11, 2024 at 3:00 pm* at 42800 Ivy Street, Murrieta, California, and on the district's website at least 24 hours prior to the time of this SPECIAL Meeting.

Date: January 11, 2024

By: Michael Sauer, District Manager