MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 23, 2020—10:00 a.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Seymour called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Seymour, Trustee Vollbrecht, Trustee McConnell, Trustee Wolter, Trustee Penko, District Manager Baker, District Secretary Ross

All present with Trustee Vollbrecht arriving at 2:02 pm

* **Approval of Agenda**

A motion to approve the agenda, moving Open Session to after Closed Session, was made by Trustee Penko, seconded by Trustee Wolter. Motion carried 5/0

* **Public Comments**

An anonymous letter was received and considered for later review

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Vollbrecht, seconded by Trustee Wolter. Motion carried 5/0.

* **Action Item**

1. Audit 2020

Recommendation: To approve the financial audit of 2020 be prepared by Nigro and

Nigro.

A motion to approve Nigro and Nigro was made by Trustee McConnell, seconded by Trustee Wolter. Motion carried 5/0.

2. Decoration Policy

Recommendation: To approve the addition to our decoration policy

A motion to approve the Decoration Policy as amended was made by Trustee Vollbrecht, seconded by Trustee McConnell. Motion carried 5/0.

3. Open Session

1. District Manager employment agreement amendment compensation adjustment

Moved to after the Closed Session.

4. Annual Budget

Recommendation: To approve the annual budget for fiscal year 2020-2021

A motion to approve the Annual Budget was made by Trustee McConnell, seconded by Trustee Penko. Motion carried 5/0.

5. Stifel

Recommendation: To decide if we should transfer our investment funds from Wells

Fargo to Stifel.

A motion to approve Wells Fargo investment funds to Stifel was made by Trustee Penko, seconded by Trustee McConnell. Motion carried 4/1 Trustee Seymour against

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report

Nothing to add to these reports

* **Discussions**

1. Painting the office and pictures for office

Trustee McConnell and Trustee Penko want to be included in these decisions.

* **General Counsel Reports**

None

* **Trustee Reports**

Trustees asked when they are to renew their current positions

* **Future Trustee Agenda Items**

None

* **Closed Session**

1. Public Employee appointment (Government Code Section 54957(B))

Position: District Manager

No reportable action was taken

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board meeting will be held on July 28, 2020 at 2:00 pm

* **Adjournment**

With no further business to attend to Chair Seymour adjourned the meeting at 4:13 pm

Respectfully submitted,

Marc Baker

District Manager

Debra Ross

Administrative Assistant