MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

May 17, 2022—3:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein

* **Approval of Agenda**
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements
* **Action Item**

1.Vote for Chair and Vice Chair:

Recommendation: For the Board to discuss and vote for the Chair and Vice-Chair positions

2. Burial Pricing

Recommendation: To discuss hiring LEES & ASSOCIATES for a fee and charges strategy

3. Decoration policy

Recommendation: To discuss and approve the amended Decoration and Maintenance Policy.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**

1. Administrative reports
2. Budget fiscal year 2022-2023
3. Computer issue and IT help. How to address IT problems
4. Bank accounts
5. Dirt removal
6. Dump truck
7. Report on job application activities
8. No mobile mechanic yet

* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**

1. Personnel matters

* **Announcements**
* **Next Meeting Date:**

The next Regular Board meeting will be on June 28, 2022 at 3:00pm.

* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Marc Baker, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday May 13, 2022* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: April 26,2022

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By: Marc Baker, District Manager