

MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office
42800 Ivy Street
Murrieta, CA 92562

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AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES

NOV 19, 2024—2:00 p.m.

District Office—42800 Ivy Street

A. Call to Order

B. Pledge of Allegiance

C. Roll Call Chair Penko, Vice-chair Pham, Trustee McConnell, Trustee Klein, General Manager Sauer, Office Manager Richi

D. Approval of Agenda

E. Public Comments

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees. Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

F. Consent Calendar

1. Accept Minutes
2. Approve disbursements
3. Receive and File Financial Statements

G. Announcements

1. Equipment and activities update
 - a. Gravel spread 75% complete.
 - b. Recognition to staff for the great job preparing and carrying out last Friday's service.

H. Discussion Items

1. Trustee vacancies update.
2. December meeting
3. Cal Card agency credit card option

I. Manager's Reports

1. OCT recap: Sales and remaining inventory, pre-need requests
2. Digitized files
3. Financials – OCT

J. Action Items

K. Trustee Reports

L. Closed Session Items

1. Public Employee Performance Evaluation Pursuant to Government Code Section 54957 -- Job Title: Office Manager

M. Future Agenda Items

N. Next Meeting Date: DEC 13, 2024

11:00AM

O. Adjournment

IMPORTANT NOTICES

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

The agenda and all related documents are available for public review online at www.murrietacemetery.org and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.

CERTIFICATION

I, Michael Sauer, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday NOV 15, 2024, at 4 pm at 42800 Ivy Street, Murrieta, California, and on the District's website at least 72 hours prior to the time of this Regular Meeting.

Date: NOV 15, 2024

By: Michael Sauer, General Manager