MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 27, 2023 at 2:00pm District Office—42800 Ivy Street

* **Call to Order**

Chair McConnell called meeting to order at 2:00pm

* **Pledge of Allegiance**

Complete

* **Welcome new Trustees**
* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Klein, Trustee Busch, Trustee Mejares, District Interim Manager Meredith, Board Admin Assistant Ross

All present except Trustee Klein

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Busch, seconded by Trustee Pham. Motion carried 4/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Busch, seconded by Trustee Penko. Motion carried 4/0.

* **Action Items**

1. Budget 2023-2024

Recommendation: To review and adopt proposed budget

A motion to approve the Budget was made by Chair McConnell, seconded by Trustee Penko. Motion carried 4/0.

1. Annual Audit

Recommendation: To review and approve Audit Agreement with Nigro & Nigro

A motion to approve the Annual Audit with Nigro & Nigro was made by Trustee Pham, seconded by Trustee Busch. Motion carried 4/0.

**General Manager’s Reports**

* **General Manager’s Administrative/Operations Report**
  + Resolutions – none since 2020
  + Memorial Day Ceremonies – Good turn out
  + John Deere Gator – received quote 6/21 forwarded to C. Washingtons office.
  + Still waiting on bids for sprinkler system repair/replacement
  + Mandate to replace diesel equipment by 2025 has been extended to 2027
  + Electrical work completed – shop & office
* **Discussions**
  + General funds held by County
  + Burial totals YTD
  + Development plan
  + Land acquisition
  + Do we sell to people from out of area that have a loved one here
  + Policy reviews – need to clarify numerous issues

**Administrative Assistant Reports**

None

**General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

Trustee Busch wants to look at the 24/7

* **Closed Session**

None

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board meeting will be July 25, 2023 at 2:00pm

* **Adjournment**

With no further business to attend to, Chair McConnell adjourned meeting at 3:00pm

Respectfully submitted,

Debra Ross

Board Administrative Assistant