MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 29,2021—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Penko called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

All present except Trustee Wolter

Public:

Tim & Irene Dutton, Mrs. Mohrmann and Theresa Mohrmann, Annette Jennings

* **Approval of Agenda**

A motion was made to approve the Agenda by Trustee McConnell, seconded by Trustee Klein. Motion carried 4/0.

* **Public Comments**

Irene Dutton addressed her concerns regarding groundmen were not wearing masks the day of burial. The temporary marker was not straight. Their angel flower arrangement was broken.

Tim Dutton remarked about how the grass had brown spots, was none around the grave and waters the area during the day.

Mrs. Mohrmann talked about her things always missing, and when placed on the shelf area were not placed neatly, her flag had dirt on it.

Theresa Mohrmann was upset that there was nothing on her father’s grave, the expensive artificial flowers were removed and not found.

Annette Jennings was upset that her family was buried in the wrong plot and has yet to hear from the cemetery’s attorney regarding this matter.

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* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the consent calendar without disbursements was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 4/0.

After questions on the disbursements were answered a motion to approve the Disbursements was made by Trustee Klein, seconded by Trustee McConnell. Motion carried 4/0.

* **Action Item**

1. Breaking the Chains

Recommendation: To discuss and approve a four-hour workshop with Breaking the Chains team building

An ad hoc committee of Trustee McConnell and Trustee Klein was appointed by Chair Penko. This committee will check into all the ideas and training this “Breaking the Chains team building” and decide on whether to approve this, this motion was made by Trustee Seymour and seconded by Trustee Klein. Motion carried 4/0.

2. Turf Management Equipment

Recommendation: To discuss and approve the equipment needed to maintain our turf.

Cost is approximately $16,000. We will also discuss and survey the cemetery grounds with staff for this action item.

This will be placed on next month’s agenda.

3. Nigro and Nigro

Recommendation: To discuss and approve hiring Nigro and Nigro to be our auditors this next fiscal year.

A motion to approve allowing Nigro and Nigro to continue the Audit this year, however, next year finding another auditor was made by Trustee Seymour, seconded by Trustee Klein. Motion carried 4/0.

4. CSDA

Recommendation: To approve joining the CSDA full time.

A motion was made to approve joining CSDA was made by Trustee Klein, seconded by Trustee McConnell. Motion carried 4/0.

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**

None

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

Change of the flower policy to be on next month’s agenda.

* **Closed Session**

Public Employee Appointment (Government Code Section 54957 (B))

Position: District Manager

Labor negotiations -Unrepresented Employee

(Government Code Section 54957.6(a))

District Representative Heather Penko-Board Chair

Unrepresented Employee Marc Baker-General Manager

No reportable action was taken.

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board meeting will be held on July 27, 2021, at 2:00pm.

* **Adjournment**

With no further business to attend to Chair Penko adjourned meeting at 4:57 pm.