MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**SPECIAL MEETING OF THE BOARD OF TRUSTEES**

December 8, 2020—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Seymour called meeting to order at 2:00 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Seymour, Trustee Vollbrecht, Trustee McConnell, Trustee Wolter, Trustee Penko, District Manager Baker, District Secretary Ross

All present

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Penko, seconded by Trustee McConnell. Motion carried 5/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee McConnell, seconded by Trustee Wolter. Motion carried 5/0.

* **Action Item**

No action at this time

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**
1. Converting to a paperless format

Management to get further information on the companies

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

None

* **Closed Session**

Facts and circumstances are not required to be disclosed since the facts and circumstances that might result in litigation against the district are not known to the potential plaintiff.

1. Conference with legal counsel-Anticipated litigation

Significant exposure to litigation

Government code section 54956:9 (one case)

No action was taken at this time

* **Announcements**

1. Recognize Brandon Fitzgerald as the new Senior Grounds

* **Next Meeting Date:**

The next Regular Board Meeting will be heldJanuary 26, 2021 at 2:00 pm

* **Adjournment**

With no further business to attend to, Chair Seymour adjourned the meeting at 2:40 pm

Respectfully submitted,

Debra Ross

Administrative Assistant