MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

October 25, 2022—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Trustee Seymour called meeting to order at 2:02 pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

All present except Chair McConnell and Vice-Chair Penko.

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Klein, seconded by Trustee Wolter. Motion carried 3/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Klein, seconded by Trustee Wolter. Motion carried 3/0.

* **Action Items**
1. **California Association of Public Cemeteries (CAPC) Membership**

Recommendation: To discuss renewing membership

A motion was made to approve renewing membership with CAPC was made by Trustee Wolter, seconded by Trustee Klein. Motion carried 3/0.

1. California Special Districts Association (CSDA) Membership

Recommendation: To discuss renewing membership

A motion to allow the manager to decide was made by Trustee Klein, seconded by Trustee Wolter. Motion carried 3/0.

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report
	+ Sprinkler system update
	+ Equipment maintenance update
	+ Locations pins installed in Section E – Pontem Software update in process
* **Discussions**
	+ New price list review
	+ Ivy St, chain link fence – privacy (Beige)
	+ Alternate health insurance policy
	+ November and December Trustee’s Meetings (12/6/22)

**Administrative Assistant Reports**

* **Discussions**

People have been complimenting how the grounds are looking

* **General Counsel Reports**
	1. None
* **Trustee Reports**

Trustee Klein requested information and discussions about holiday decorations.

* **Future Trustee Agenda Items**

None

* **Closed Session**

None

* **Announcements**

None

* **Next Meeting Date:**

Next meeting is scheduled for 12/6/22 at 2:00pm

* **Adjournment**

With no further business to attend to Trustee Seymour adjourned the meeting at 3:20pm