MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

August 22, 2023 at 2:00pm District Office: 42800 Ivy Street

* **Call to Order**

*Chair McConnell called meeting to order at 2:00pm*

* **Pledge of Allegiance**

*Complete*

* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Busch, Trustee Mejares, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

*All present except Board Admin Assistant Ross*

* **Approval of Agenda**

*A motion to approve the Agenda was made by Trustee Klein, seconded by Trustee Penko Motion carried 5/0*.

* **Public Comments**

*No public comments*

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

*A motion to approve the Consent Calendar was made by Trustee Busch, correct Minutes to indicate who voted no on CC Action Item, approve Disbursements and Financials Statements seconded by Trustee. Motion carried 5/0.*

* **Action Items**

**General Manager’s Reports**

* **General Manager’s Administrative/Operations Report**
	+ Groundskeeper position on Craig’s List. 20 applicants. Invited 2 potential prospects for interviews. Neither showed for their appointments.
	+ Extreme heat conditions – modified work schedule, bought “wet bulb meter”
	+ New MVCD website due to go live 9/1
* **Discussions**
	+ LAFCO - questionnaire
	+ Logo

*Plan to run an Art Competition in local schools suggested by Trustee Mejares with $400.00 prize. Detail to follow*

* + Debra’s leave

**Administrative Assistant Reports**

 **General Counsel Reports**

* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date: September 26**, **2023 at 2:00pm**
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Richard Meredith, Interim District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday, August 18, 2023* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: August 18, 2023

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By: Richard Meredith, Interim District Manager