MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

November 30,2021—3:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Penko called meeting to order at 3:00pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Penko, Trustee McConnell, Trustee Wolter, Trustee Seymour, Trustee Klein, District Manager Baker, District Secretary Ross

All present except Trustee McConnell

* **Approval of Agenda**

A motion to approve the agenda was made by Trustee Seymour, seconded by Trustee Klein. Motion carried 4/0.

* **Public Comments**

Speaker Jenn Reynoso expressed that she (and many others) wants our decoration policy to stay the way it is. There is a petition.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 4/0.

* **Action Item**

1. Pay and Range raises

Recommendation: To discuss giving Administrative Assistant, Senior Grounds and Groundskeeper an advanced cost of living pay and range raise. A motion to approve the raises was made by Trustee Seymour, seconded by Trustee Penko. Motion carried 3/1. Trustee Wolter abstained.

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report
* **Discussions**

**None**

* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

None

* **Closed Session**

Public Employee Appointment (Government Code Section 54957 (B))

Position: District Manager

Labor Negotiations-Unrepresented Employee

(Government Code Section 54957.6(a))

District Representative Heather Penko-Board Chair

Unrepresented Employee Marc Baker-General Manager

No reportable action

* **Announcements**

None

* **Next Meeting Date:**

The next meeting date will be January 25, 2021, at 2:00pm

* **Adjournment**

With no further business to discuss Chair Penko adjourned meeting at 4:01 pm

Respectfully submitted,

 Marc Baker

 General Manager