MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**February 22, 2022—2:00 p.m. District Office—42800 Ivy Street**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**

Chair Klein, Trustee McConnell, Trustee Wolter, Trustee Seymour, and Trustee Penko,

1. **Approval of Agenda**
2. **Public Comments**

Members of the public are invited to address the Board concerning any items not on the agenda, but within the subject matter jurisdiction of the Board of Trustees.  Members of the public may address the Board on agenda items when those matters come up for discussion for a total of three minutes.

1. **Presentation**
2. Daneen Ashworth, Compass HR
3. **Consent Calendar**
4. Approve Disbursements
5. Accept Minutes
6. Receive and File Financial Statements
7. **Action Items**
8. Review and Analysis of District Fees and Prices - Request for Proposals
9. Revising Hours of Operation from 7:30 am – 4:00 pm to 8:00 am - 4:30 pm or 8:30 am - 5:00 p.m.
10. Reporting Planned and Unplanned Absences and General Work Schedules of District Manager and Staff
11. Providing Security Codes and Office and Gate Keys to Trustees
12. New Screening Fence Installation - Request for Bids
13. Review & Approval on Monthly Invoices by Chair
14. **General Manager’s Reports**
15. Report on Daily Work Routines of District Manager and Staff
16. Use of Gator vs. Golf Cart
17. Status of Mobile Shade Structure Replacement
18. Status of Driveway Maintenance
19. Status of Area “C” Internment Area
20. Status of Perimeter Screening Fence
21. Pontem and Osiris Demonstration
22. **Discussion Items**
23. Cemetery Grounds Inspection Tour
24. Equipment Needs
25. Staffing Needs
26. Future Interment Needs and Land Acquisition
27. **Trustee Reports**
28. **Future Agenda Items**
29. **Closed Session Items**
30. Potential Initiation of Litigation (One Case)

## Pursuant to California Government Code Section 54956.9

1. Public Employee Performance Evaluation - General Manager

Pursuant to California Government Code Section 54957

1. **Announcements**
2. **Next Meeting Date:** March 22, 2022
3. **Adjournment**

**IMPORTANT NOTICES**

**In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)**

**The agenda and all related documents are available for public review online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/) **and at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours: 8:00 a.m. – 4:00 p.m. – Monday through Friday.**

CERTIFICATION

I, Marc Baker, District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on Friday February 18, 2022*,* at 2 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: February 22, 2022

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By: Marc Baker, District Manager