MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**AGENDA**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

August 23, 2022—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**
* **Pledge of Allegiance**
* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Interim Manager Meredith, Board Admin Assistant Ross

* **Approval of Agenda**
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items not on the agenda, but within the jurisdiction of the District.  Members of the public may address the Board on agenda items when those matters come up for discussion.

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements
* **Action Item**

1. Wells Fargo

Recommendation: To continue discussion of converting the Wells Fargo business accounts to a commercial account with fraud protection.

1. Pre-employment Physicals and Drug testing

Recommendation: To discuss re-instating as requirement for hiring

1. Irrigation

Recommendation: To discuss issues with performance of current configuration, problems, and possible resolutions.

1. Accounting Software

Recommendation: To discuss other options for accounting solution

1. Section E

Recommendation: To discuss status of plot plan and options for Section E

1. Lowering Device

Recommendation: To discuss condition and resolution of current equipment.

1. Chain link fence – Ivy

Recommendation: To discuss current condition and resolution

1. Retention of hard copies of monthly meetings

Recommendation: To discuss keeping hardcopy for only one year

**General Manager’s Reports**

* General Manager’s Administrative/Operations Report

1. Status of groundskeeper position
2. Time Clocks – Wi-Fi link to Shop
3. Hunter irrigation specialist
4. Irrigation consultant
5. Steve from Exterior Designs fixed the union leak on water.
6. Lees & Associates video conference
7. Conversations with Golf Course Landscape Managers, Aerating, amending and overseeding of the grass

* **Discussions**

1. Register new dump truck as EXEMPT.

**Administrative Assistant Reports**

* **Discussions**
* **General Counsel Reports**
* **Trustee Reports**
* **Future Trustee Agenda Items**

* **Closed Session**
* **Announcements**
* **Next Meeting Date:** September 27, 2022, at 2:00pm
* **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Manager at (951) 677-4223. (28 CFR 35.102.35.104 ADA Title II)

**All supporting documentation is available for public review at the Murrieta Valley Cemetery District Office located at 42800 Ivy St. Murrieta, California, during regular business hours:**

**8:00 a.m. – 4:00 p.m. – Monday through Friday.**

**Agenda items are also available online at** [**www.murrietacemetery.org**](http://www.murrietacemetery.org/)

CERTIFICATION

I, Richard Meredith, Interim District Manager of the Murrieta Valley Cemetery District, do hereby certify that a copy of the foregoing agenda was posted on *Friday August 19, 2022* at 2:00 pm at 42800 Ivy Street, Murrieta, California, and on the District’s website at least 72 hours prior to the time of this Regular Meeting.

Date: August 23, 2022

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By: Richard Meredith, Interim District Manager