MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

August 25, 2020—2:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair Seymour called meeting to order at 2:00 pm.

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair Seymour, Trustee Vollbrecht, Trustee McConnell, Trustee Wolter, Trustee Penko, District Manager Baker, District Secretary Ross

All present, except Trustee Vollbrecht

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee McConnell, seconded by Trustee Penko. Motion carried 4/0.

* **Public Comments**

None

* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to approve the Consent Calendar was made by Trustee McConnell, seconded by Trustee Wolter. Motion carried 4/0.

* **Action Item**

1. Ownership Affidavit

 Recommendation: To approve the Ownership Affidavit as provided

 and recommended by our General Counsel.

A motion to approve the Ownership Affidavit was made by Trustee McConnell, seconded by Trustee Penko. Motion carried 4/0.

 2. CAPC Survey

 Recommendation: To Discuss whether there should be a General conference

 for the CAPC March 2021 and if our district will attend.

 The Board agreed that we are unsure if we should attend. No action was taken.

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report

Board wanted to be sure that we can be on Zoom by next board meeting.

Action will be taken to hire once we have a quote to convert our permanent

paper records to digital records.

* **Discussions**

1. Plaque for previous Trustees

 New ideas were discussed for plaques for previous Trustees. Discussion will continue.

2. Service dates and price increases

 Action will be taken next month concerning future service dates and endowment prices

* **General Counsel Reports**

None

* **Trustee Reports**

Trustee McConnell suggested Trustee Penko meet with the Carsons concerning future

property.

* **Future Trustee Agenda Items**

None

* **Closed Session**

None

* **Announcements**

District Manager Baker related a request from Brandon Fitzgerald concerning living quarters on cemetery grounds.

* **Next Meeting Date:**

The next Regular Board meeting will beSeptember 22, 2020 at 2:00pm

* **Adjournment**

There being no further business to attend to Chair Seymour adjourned meeting at 3:15 pm

Respectfully submitted,

Debra Ross

Administrative Assistant