MURRIETA VALLEY CEMETERY DISTRICT

Laurel Cemetery/District Office Phone: 951.677.4223

42800 Ivy Street Fax: 951.677.5559

Murrieta, CA 92562 [www.murrietacemetery.org/](http://www.murrietacemetery.org/)

**MINUTES**

**REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 28, 2022—3:00 p.m. District Office—42800 Ivy Street

* **Call to Order**

Chair McConnell called meeting to order at 3:00pm

* **Pledge of Allegiance**

Complete

* **Roll Call**

Chair McConnell, Trustee Penko, Trustee Wolter, Trustee Seymour, Trustee Klein, District Secretary Ross

All present except Trustee Penko

* **Approval of Agenda**

A motion to approve the Agenda was made by Trustee Klein, seconded by Trustee Seymour. Motion carried 4/0.

* **Public Comments**

Laura from the Ms. Carrara Eagle Scouts to address the bricks they want to add and Esmie Alvarez to attend the meeting and talk about her experience here.

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* **Consent Calendar**
* Approve Disbursements
* Accept Minutes
* Receive and File Financial Statements

A motion to remove the Financial Statement was made by Trustee Klein, seconded by Trustee Wolter. Motion carried 4/0.

A motion to approve the Consent Calendar was make by Trustee Klein, seconded by Chair McConnell. Motion carried 4/0.

* **Action Item**

1. Fiscal year budget

Recommendation: To discuss and approve the fiscal year budget and county forms for 2022-2023.

A motion to approve the budget was made by Trustee Klein seconded by Trustee Seymour. Motion carried 4/0.

2. Wells Fargo

Recommendation: To discuss converting the Wells Fargo business accounts to a commercial account with fraud protection.

A motion to defer Wells Fargo until they hire a new General Manager was made by Trustee Seymour, seconded by Trustee Klein. Motion carried 4/0.

3. At need services

Recommendation: To discuss limiting interment sales to at need only as per General Counsel recommendation.

A motion to table “At Need Services” was made by Trustee Klein, seconded by Chair McConnell. Motion carried 4/0.

4. Annual Audit

Recommendation: To discuss hiring Nigro and Nigro to do the annual audit.

A motion to approve hiring Nigro and Nigro for the annual audit was made by Trustee Seymour, seconded by Trustee Klein. Motioned carried 4/0.

5. CalPERS

Recommendation: To discuss UAL (unfunded actuarial liability) save 3.5% if paid in July.

A motion to do nothing about the UAL since it does not pertain to us was by Chair McConnell, seconded by Trustee Seymour. Motion carried 4/0.

 **General Manager’s Reports**

* General Manager’s Administrative/Operations Report

Nothing to report

* **Discussions**
1. Hire a third groundskeeper and a new District Manager – Ad to be placed for these positions
2. Niches around fountain (honor life)
3. Administrative reports – nothing to report
* **General Counsel Reports**

None

* **Trustee Reports**

None

* **Future Trustee Agenda Items**

Next meeting to inform the Trustees of the time and any tests needed

* **Closed Session**

None

* **Announcements**

None

* **Next Meeting Date:**

The next Regular Board Meeting will be held on July 26, 2022, at 2:00pm

* **Adjournment**

With no further business to attend to Chair McConnell adjourned the meeting at 4:34pm